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25X1

DCI/ICS 6182-87
11 May 1987

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ADMIN-SR

MEMORANDUM FOR: See Distribution

FROM: [redacted]
Chief, B&F/AS/ICS

SUBJECT: (a) Unfunded Items for Fiscal Year 1987;
(b) FY 1987 Contract Plan - Items Not Yet Negotiated

1. As an aid for utilization of all funds provided to the Intelligence Community Staff for Fiscal Year 1987, it is requested that a list of Unfunded Items (contractual efforts, travel requirements, supply and equipment items, etc.) be provided to the Budget and Finance Office by 1 June 1987. A master list will be compiled from the Unfunded Items submitted and, should funds become available for reprogramming, items will be selected for funding. Your list should include a description and estimated amount.

2. If applicable, a copy of the Contract Plan for your office is attached. Review of the Contract Plan reveals there are still some items that have been approved but no action taken to have these contracts negotiated. Please forward the necessary paperwork to ICS/B&F as soon as possible so the contract negotiations may begin and the funds reflected as obligations in our totals. Contracts that are not acted upon by 15 June 1987 will have their approval voided and the funds will become available for reprogramming.

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[redacted]

Attachment
a/s

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